



# Suffolk Accident Rescue Service

1b Woolpit Business Park, Windmill Avenue, Woolpit, IP30 9UP

Main Office Tel: 01359 244186 Email: [admin@sars999.org.uk](mailto:admin@sars999.org.uk)

<b>SARS presentations and talks request form</b>	
Name of organisation	
Name	
Address	
Phone number	
Mobile number (in case speaker is delayed)	
Email address	
Address	
Location / directions	
<b>Venue Facilities</b>	
Parking (if not available on site, please recommend nearby parking)	
Projector screen available y/n?	
Projector suitable for laptop available y/n?	
Table suitable for laptop available y/n?	





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Event details	
Proposed date (give 2 or more options if possible)	
Time of event (please indicate setting up time, access to venue prior to start etc.)	
Length of presentation required	
Our usual presentation covers the history, organisation and work of SARS. If there is anything in particular that you would like included, please indicate here	
Number of people attending	
Our usual request for providing a volunteer speaker is either a £50 donation, or £30 with permission to carry out a bucket collection at the event. Please indicate which you would prefer	
We like to keep groups in touch with our work. Are you happy to receive updates on SARS activity and events?	YES / NO
Any other information	

Office use only	
Entered on spreadsheet	
Date confirmed	
Speaker	